



## BURNS CITY COUNCIL MEETING

Wednesday, November 8, 2023, at 6:00 p.m.

Burns City Hall  
242 S. Broadway  
Burns, Oregon 97720

Mayor Jerry Woodfin  
Council President Jennifer Hoke  
Councilor Jennifer Keady      Councilor Heather Smith  
Councilor Tod Gahley      Councilor Bobby Long

**COUNCILORS AND CITIZENS ARE WELCOME AND ENCOURAGED TO JOIN THE  
REGULAR COUNCIL VIA ZOOM.**

**Members of the public and media wishing to address the council during any public comment period will be able to join the webinar as an “attendee.” Attendees will be able to view the Webinar on a desktop, laptop, or mobile device such as a smartphone or iPad by using the following link:**

<https://uso2web.zoom.us/j/9020143459>      Meeting ID: 902 014 3459

- I. Call to Order
- II. Pledge of Allegiance
- III. Establish Quorum (*Roll Call*)
- IV. Public Comments

Members of the public desiring to address the Mayor and Council shall first be recognized by the Presiding Officer and then state their name and address for the record. Unless otherwise designated by the presiding officer, each person shall have up to three minutes to present their comments. City Councilors normally should not directly respond to a public comment during the public comment period. Councilor comments should be held until the Councilor comment period.

- V. Agenda Approval and Added Agenda Items (*Discussion/Action*)



Any matters added to the agenda at this time will be discussed during the “New Business” portion of this Agenda or such other time selected by the council.

VI. Consent Agenda (*Discussion/Action*)

Information concerning matters listed in the Consent Agenda has been distributed to each member of the council for reading and study, is routine, and will be enacted or approved by one motion of the council without separate discussion. If separate discussion is desired, concerning a particular matter listed in the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any council member.

1. Regular Meeting Minutes – October 25, 2023

VII. City Staff Report

VIII. New Business (*Discussion/Action*)

1. Approve the Pay Plan for City Manager Judy Erwin (*Discussion/Action*)
2. Request for Approval to Encroach on the City Right of Way – Fresh Start Café (*Discussion/Action*)
3. Approval for Propane Placement – Boy’s and Girl’s Club (*Discussion/Action*)

IX. Old Business (*Discussion/Action*)

X. Resolutions/*Ordinances* (*Discussion/Action*)

1. Ordinance No. 23-888 – An Ordinance of the City of Burns amending Chapter 13 of the Burns Municipal Code concerning sewer and water service rates and charges.
2. Ordinance No. 23-889 – An Ordinance amending the City of Burns Comprehensive Plan Map and Zoning Map.

XI. City Manager Report (*Discussion/Action*)

XII. Committee Reports (*Discussion*)

1. Cemetery
2. Airport
3. Safety
4. Event Committee



5. Urban Renewal Agency (URA)

XIII. Councilor Comments (*Discussion/Action*)

XIV. Adjourn

The Burns City Council meetings are available via Zoom and in accordance with ORS 192.610 to 192.690, these meetings conform to guidelines set forth on public meeting law. In accordance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Recorder Tiffany Leffler (541) 573-5255 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance. If a request is made, the city will make a reasonable attempt to honor the request.