



BURNS CITY COUNCIL MEETING

Wednesday, January 24, 2024, at 6:00 p.m.

**Burns City Hall
242 S. Broadway
Burns, Oregon 97720**

Mayor Jerry Woodfin
Council President Jennifer Hoke
Councilor Jennifer Keady Councilor Heather Smith
Councilor Tod Gahley

**COUNCILORS AND CITIZENS ARE WELCOME AND ENCOURAGED TO
JOIN THE REGULAR COUNCIL VIA ZOOM.**

**Members of the public and media wishing to address the council during any public comment period will be able to join the webinar as an “attendee.” Attendees will be able to view the Webinar on a desktop, laptop, or mobile device such as a smartphone or iPad by using the following link:
<https://us02web.zoom.us/j/9020143459> Meeting ID: 902 014 3459**

- I. Call to Order
- II. Pledge of Allegiance
- III. Establish Quorum (*Roll Call*)
- IV. Public Comments

Members of the public desiring to address the Mayor and Council shall first be recognized by the Presiding Officer and then state their name and address for the record. Unless otherwise designated by the presiding officer, each person shall have up to three minutes to present their comments. City Councilors normally should not directly respond to a public comment during the public comment period. Councilor comments should be held until the Councilor comment period.

- V. Agenda Approval and Added Agenda Items (*Discussion/Action*)



Any matters added to the agenda at this time will be discussed during the “New Business” portion of this Agenda or such other time selected by the council.

VI. Consent Agenda (*Discussion/Action*)

Information concerning matters listed in the Consent Agenda has been distributed to each member of the council for reading and study, is routine, and will be enacted or approved by one motion of the council without separate discussion. If separate discussion is desired, concerning a particular matter listed in the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any council member.

1. City Council Minutes – January 10, 2024

VII. Application for City Council Position – Andrew Roy

VIII. **Public Hearing –**

A proposed legislative amendment to adopt the new FEMA Flood Insurance Rate Maps (FIRMS) for the City of Burns, and associated amendments to the flood hazard regulations of Section 18.30.325 of the City of Burns Zoning Ordinance. A new Resolution outlining the duties and responsibilities of the City’s Floodplain Administrator is also proposed to reference the applicable sections of the new Zoning Ordinance that was recently adopted.

Exhibit A: Signed Planning Commission Recommendation.

Exhibit B: Planning Commission Staff Report with Exhibits.

Exhibit C: City of Burns Public Hearing Notice.

IX. **Public Hearing –**

Oregon Revised Statutes (ORS) 223.297 to 223.316 provide a uniform framework imposing system development charges (SDCs) by local governments. SDCs are one-time fees charged on new development to help pay for the infrastructure needed to support it.

Local governments are required to deposit SDC revenues into dedicated accounts and provide an annual accounting of revenues and expenditures. Expenditures of SDC revenues are limited to payment for capital improvements (including repayment of indebtedness) for the systems for which the fees are collected. Furthermore, local



governments must create administrative procedures for individuals to challenge SDC revenue expenditures or calculations and to provide adequate notice regarding review procedures, including the right to petition for review pursuant to ORS 34.010 to 34.100.

The City of Burns, pursuant to ORS 223.304, intends to establish a new Wastewater System Development Charge and Water System Development Charge with a new proposed fee schedule for those SDC's.

Exhibit A: Proposed Fee Schedule

Exhibit B: 90-day Notice of System Development Charge Implementation/Public Hearing Notice.

X. New Business

XI. Old Business

XII. Resolutions/Ordinances (Discussion/Action)

1. **Resolution No. 23-775** – A resolution of the City of Burns, Oregon, accepting certain identified and unanticipated revenues from City Country Insurance Services for CIS Public Safety Traumatic Incident Grant in the amount of \$3000.00.
2. **Resolution No. 24-776** - A resolution declaring certain city property owned by the City of Burns to be surplus property and indicating the intent and method for the disposal of such surplus property.

XIII. City Manager Report (Discussion/Action)

XIV. Committee Reports (*Discussion*)

1. Cemetery
2. Airport
3. Safety
4. Event Committee
7. URA
8. R3



XV. Councilor Comments (*Discussion/Action*)

XVI. Adjourn

The Burns City Council meetings are available via Zoom and in accordance with ORS 192.610 to 192.690, these meetings conform to guidelines set forth on public meeting law. In accordance with the Americans with Disabilities Act, this meeting location is accessible to persons with disabilities. This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Recorder Tiffany Leffler (541) 573-5255 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance. If a request is made, the city will make a reasonable attempt to honor the request.

Posted: January 18, 2024, at Burns City Hall, Burns Post Office, Harney County Courthouse, City of Burns Website, and City of Burns Facebook Page.