

\$100.00 fee

GRADING/EXCAVATION PERMIT APPLICATION

City of Burns
242 S. Broadway
Burns, OR 97720
P: 541-573-5255 F. 541-573-5622

CONTACT INFORMATION

Applicant/Contact Name: _____ Phone: _____
Address _____ City _____ State _____ Zip Code _____
Landowner _____ Phone _____
Address _____ City _____ State _____ Zip Code _____
Engineer Name _____ Phone _____
Address _____ City _____ State _____ Zip Code _____

PROPERTY INFORMATION

Property Location (address) _____
Tax Map Number _____
Total grading/excavation area _____
Estimated Start Date _____ Estimated completion Date _____
Maximum depth of cut _____ depth of fill _____
Maximum existing slope _____ Maximum final slope _____

Note: Additional permits may be required by DEQ. This permit does not grant approval for any necessary DEQ permits. All necessary DEQ permits shall be obtained before beginning any activity.

SUBMITTAL REQUIREMENTS

_____ Application Fee _____ Grading/ Drainage Site Plan _____ Grading/Clearing Statement _____ Soils Report if required

The City will determine if a permit is needed based on the following: if located in flood plain, total construction area is less than 12,000 sq. ft. and there are no drainage ditches.

By signing, I agree to comply with all provisions of the City of Burns Grading/Excavation Ordinance 17-848 & 17-849. I have examined all statements and information contained herein, and all attached exhibits, and to the best of my knowledge and belief, they are true and correct. I authorize the City of Burns staff, and Planning Commissioners to enter property for inspection of the site in conjunction with this land use application.

Applicant: _____ Date: _____

Owner: _____ Date: _____

Grading/Excavation Statement Requirements for Major or minor Grading Permit

The "Grading and Excavation Statement" is the property owner's statement that the construction on their property will conform to the Grading/Excavation Ordinance requirements. Short answers are encouraged.

Stabilization is generally addressing measures to protect newly exposed slopes or cleared areas. Erosion and drainage control during construction needs to be provided and can be as minimal as hay bales or dirt berms. Dust control is also regulated under the Grading/Excavation Ordinance.

The estimated start and completion dates are requested because typically grading permits will only be valid for 180 days. Extensions may be obtained for up to an additional 185 days, but they must be requested in writing by the permit holder.

Listing of the maximum proposed cuts, fills and slope information helps expedite the processing of the permit and validates the owner's knowledge of the final proposed conditions.

Owner's signature is required as the grading/excavation permits are required to be in the owner's name.

Drainage Improvement Plan Major Grading Permit

- ___ Details showing drainage or other protective devices to be constructed as part of the grading plan.
- ___ Drainage area and drainage calculation for drainage facilities to be constructed on site.
- ___ Temporary drainage control measures to be constructed prior to commencement of grading/excavation activities to mitigate drainage issues during grading construction operations.

Describe erosion and drainage control measures during construction:

Describe dust control method(s) during construction:

Describe permanent site stabilization/re-vegetation measures and time frame for completion:
